



Location: Saskatoon Golf & Country Club

Date: April 25, 2024

Time: 7:00 pm

Hamlet of Furdale 2024 AGM Agenda April 25th at 7:00 PM Saskatoon Golf & Country Club

- 1.** Call to Order
- 2.** Introductions
- 3.** Adoption of Agenda
- 4.** Approval of 2023 AGM Minutes
- 5.** Board of Furdale Report
- 6.** Financial Report
- 7.** Call for Nominations
- 8.** RM of Corman Park Updates
- 9.** Election
- 10.** New Business
- 11.** 2025 AGM Date
- 12.** Adjournment



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Hamlet of Furdale 2024 AGM Minutes

1. Meeting called to order by Eric Quail at 7:07 pm.
2. The Furdale Board, RM of Corman Park guests, and new residents were introduced.

Board Members:	Eric Quail, Dane Kostenuk, Tennille Knezacek
RM of Corman Park:	Judy Harwood, Reeve Kerry Hilts, Chief Administrative Officer Wade Gasmu, Director of Infrastructure & Public Works Hayder Lateef, Senior Engineer Lyndon Haduik, Division 3 Councillor
WSP:	Tim Makahoniuk, Senior Manager

3. Vivian Fraser moved to approve the agenda. Seconded by Sheryl Fox. Carried.
4. Cam Nemeth moved to approve the minutes from the 2023 Annual General Meeting. Seconded by Dane Kostenuk. Carried.
5. Eric Quail presented the Furdale Board report.
 - a) Board activity in 2023.
 - Working with RM Public Works Manager on road maintenance, including planning for the Reginald Ave. Reconstruction Project and following weight restrictions for roads.
 - Working with the Furdale Community Association by supporting website development.
 - b) Planned board activity for 2024.
 - Septic pump out in spring.
 - Neighborhood & property signage upgrades.
 - Reginald Ave reconstruction project (summer) as part of the 10-year road maintenance plan development.
 - Furdale emergency response plan, particularly for snow events, grass fires, and breaking and entering concerns.
 - Furdale Community Association (CA) support for website development as a means of communication to residents with contacts and responsibilities of RM, Board and CA; links to pertinent information (permits, documents); and other notifications such as fire bans, waste collection, and community events.



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6. Following up from last year, Tennille Knezacek clarified the 2022 financial statement showed higher waste collection expenses because septic service charges were lumped into waste collection instead of being reported in its own line item.

The 2023 Statement of Revenues, Expenditures and Reserve Balance was reviewed. Values for 2022 different from last year's statement were highlighted yellow, and due to small changes in the municipal tax allocation calculations. Tennille Knezacek moved to approve the 2023 Financial Statement. Seconded by Duff Gray. Carried.

Tennille Knezacek presented the 2024 Hamlet of Furdale Budget, and after discussion of the Reginald Ave. reconstruction project and neighborhood and property sign upgrades, moved to approve the budget. Seconded by Cheryl Wilken. Carried.

7. Dane Kostenuk called for nominations for the open board position. Eric Quail agreed to let his name stand.
8. RM of Corman Park Updates
 - a) Judy Harwood, Reeve
 - Dry spring conditions resulted in a fire ban and residents were cautioned to be vigilant as responders have dealt with two recent grass fires.
 - Development in the RM, which is the province's fourth largest tax assessed area, continues to be busy.
 - The RM turned down the City of Saskatoon's proposed composting site at the disposal site off Baker Road.
 - This year, elections will be held on November 13th for the positions of Reeve, and Councillors in the odd-numbered divisions. Judy confirmed she will not be seeking re-election.
 - b) Lyndon Haduik, Division 3 Councillor
 - The RM is planning to have a responder for coyote concerns. Details will be shared once finalized.
 - Lyndon confirmed his intentions to run for Division 3 Councillor.
 - c) Kerry Hilts, Chief Administrative Officer
 - The Municipalities Regulations pertaining to organized hamlets have been amended to clarify who is responsible and accountable for specific tasks. The Furdale Board will be required to establish policies to address the regulations.
 - The RM is hosting two Community Plan Open House events this spring.
 - See attached report.



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d) Hayder Lateef, Public Works

- Hayder, who previously worked with the Ministry of Highways for 5 years, will be acting as the Reginald Ave. Project Coordinator. He clarified the responsibilities for the project:

(1) RM: project management, procurement and coordinating RAP delivery

(2) WSP: engineering and road design

(3) Furdale Board: decision-making, budgeting, and approval

e) Tim Makahoniuk, WSP Senior Manager

- Tim reviewed the RM's Country Residential Road Structure requirements and the complications and financial considerations for road reconstruction of Reginald Avenue.
- See attached presentation.
- Lynn Blair expressed concern about using Recycled Asphalt Pavement (RAP) and requested life-expectancy information and a guarantee of performance.
- Several residents of Reginald Ave voiced concern about road access during the construction process.
- Bob Lockhart asked about re-seeding ditches after the project ends. New topsoil and grass seed is not included in the project budget.

9. Dane Kostenuk closed the call for nominations for the open board position. Eric Quail was appointed by acclamation.

10. New Business

a) Road weight restrictions and permits for overweight vehicles.

- Bob Lockhart expressed concern about the permitting process and permits being issued for overweight vehicles during spring road bans.
- Wade Gasmo explained an out-of-province company manages permits and would investigate permit concerns and encouraged residents to take photos of possible offenders.
- Tennille Knezacek suggested awareness, education, and talking to neighbors may be a better approach to compliance, and suggested the RM communicate road bans and weight restrictions more effectively.

11. Eric Quail moved to have the 2025 Annual General Meeting on April 25th at the Saskatoon Golf & Country Club. Seconded by Sheryl Fox. Carried.

12. The meeting was adjourned by Ron Ritz at 8:47 pm.



Hamlet of Furdale 2024 Annual General Mtg

April 25th at 7 pm

Saskatoon Golf and Country Club, 865 Cartwright Street

Furdale Community Association meeting to follow

2024 Furdale AGM Agenda

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Board of Furdale Report: 2023

- **Working with RM Public Works Manager on road maintenance**
 - Planning Reginald Ave Reconstruction Project
 - Weight restrictions for roads
- **Working with Furdale Community Association**
 - Website development

Board of Furdale Report: 2024

- Septic pump out (spring)
- Neighbourhood & property signage
- Reginald Ave reconstruction project (summer)
 - 10-year road maintenance plan development
- Furdale emergency response plan
- Furdale Community Association (CA)
 - Website & communication
 - Contacts & responsibilities of RM, Board and CA
 - Links to pertinent information (permits, documents)
 - Notifications (fire bans, waste collection, events)

Financial Report

Statement of Revenues, Expenditures and Reserve Balance For the Fiscal Year Ended December 31, 2023		Current Year <u>2023</u>	Prior Year <u>2022</u>
Revenues			
Municipal Tax Allocation - 40%		\$ 68,827.10	\$ 66,429.45
Provincial Revenue Sharing Grant		\$ 27,453.00	\$ 24,314.00
Total Revenues		\$ 96,280.10	\$ 90,743.45
Expenses			
<u>Invoices Paid by the Municipality</u>			
Seal Coat/Asphalt Repair		\$ -	\$ -
Waste Collection		\$ 24,584.23	\$ 37,609.50
Septic Service		\$ -	\$ -
Donations		\$ 567.42	\$ -
Administration		\$ 265.00	\$ 660.01
Fire Hydrant Water			\$ -
Stationary			\$ -
Signage			\$ -
Subtotal		\$ 25,416.65	\$ 38,269.51
<u>Custom Work provided by the Municipality</u>			
Street Sweeping		\$ 584.00	\$ 390.00
Utilities		\$ 100.80	\$ 98.88
Snow Removal/Sanding		\$ 1,376.80	\$ 2,611.10
Asphalt Repair/Patching		\$ -	\$ 12,722.22
Mowing		\$ 1,404.50	\$ 3,288.20
Signs		\$ 125.00	\$ -
Subtotal		\$ 3,591.10	\$ 19,110.40
Total Expenses		\$ 29,007.75	\$ 57,379.91
Net Income / (Loss)		\$ 67,272.35	\$ 33,363.54
RESERVE Surplus / (Deficit) - Beginning Balance		\$ 241,315.23	\$ 203,005.56
Interest Credit / (Debit) on Reserve Balance		\$ 12,828.60	\$ 4,946.13
Special Distribution of Reserve		\$ -	\$ -
Current Year Net Income / (Loss) - (above)		\$ 67,272.35	\$ 33,363.54
RESERVE Surplus / (Deficit) - Ending Balance		\$ 321,416.18	\$ 241,315.23

-\$93.20

Municipal Tax Allocation:

	2023	2022
Commercial Assessment	46,665	\$ 46,665
x Mill Rate Factor (1.17) x Uniform Mill Rate (5.24) / 1,000		0.006131
x Mill Rate Factor (1.17) x Uniform Mill Rate (5.4) / 1,000	0.006318	
Municipal Tax Levy (Commercial)	\$ 294.83	\$ 286.09
Residential Assessment	\$ 37,857,760	\$ 37,650,560
x Mill Rate Factor (0.84) x Uniform Mill Rate (5.24) / 1,000		0.004402
x Mill Rate Factor (0.84) x Uniform Mill Rate (5.4) / 1,000	0.004536	
Municipal Tax Levy (Residential)	\$ 171,722.80	\$ 165,722.70
Agricultural Assessment	\$ 6,270.00	\$ 8,360.00
x Mill Rate Factor (1.48) x Uniform Mill Rate (5.24) / 1,000		0.007755
x Mill Rate Factor (1.48) x Uniform Mill Rate (5.4) / 1,000	0.007992	
Municipal Tax Levy (Agricultural)	\$ 50.11	\$ 64.83
Municipal Tax Levy - TOTAL	172,067.74	\$ 166,073.63
x Hamlet Portion	40%	40%
Municipal Tax Allocation	\$ 68,827.10	\$ 66,429.45

37,703,495**-\$93.20****Interest Earned on Reserve Balance**

For these statements the interest on reserve balances has been calculated by using the average Bank of Canada Bank Rate for 2023 applied to the average reserve balance for the year.

	2023	2022
Average Reserve Balance	268,943.46	219,828.18
Interest Rate	4.77%	2.25%
Interest Credit / (Debit)	12,828.60	4,946.13

219,855.36**-\$0.62**

2024 Budget

2024 Hamlet of Furdale Budget

		2024	2023				
		Budget	ACTUAL	Budget	Difference	% Diff	
Reginald Ave Reconstruction	\$	254,000	\$ -	\$ -	\$ -	-	
Seal Coat/Asphalt Repair	\$	5,000	\$ -	\$ 15,000.00	\$ (15,000.00)	-100%	
Snow Removal/Sanding	\$	2,500	\$ 1,376.80	\$ 2,500.00	\$ (1,123.20)	-45%	
Street Sweeping	\$	600	\$ 584.00	\$ 400.00	\$ 184.00	46%	
Mowing	\$	3,000	\$ 1,404.50	\$ 3,000.00	\$ (1,595.50)	-53%	
Waste Collection	\$	28,000	\$ 24,584.23	\$ 35,000.00	\$ (10,415.77)	-30%	
Septic Service	\$	15,000	\$ -	\$ 15,000.00	\$ (15,000.00)	-100%	
Fire Hydrant Water	\$	115	\$ 100.80	\$ 100.00	\$ 0.80	1%	
Administration	\$	500	\$ 265.00	\$ 1,000.00	\$ (735.00)	-74%	
Signage	\$	6,000	\$ 125.00	\$ -	\$ 125.00	-	
Donations	\$	-	\$ -	\$ -	\$ -	-	
Community Fund	\$	2,000	\$ 567.42	\$ 2,000.00	\$ (1,432.58)	-72%	
TOTAL		\$ 316,715	\$ 29,007.75	\$ 74,000.00	\$ (44,992.25)	-61%	

321,416 reserve surplus

-\$93.20

Reginald Ave Reconstruction

Hamlet of Furdale
Reginald Avenue Road Reconstruction Project
RAP Stockpile Locations (SP#1 and SP#2)
Last Revised: April 21, 2024

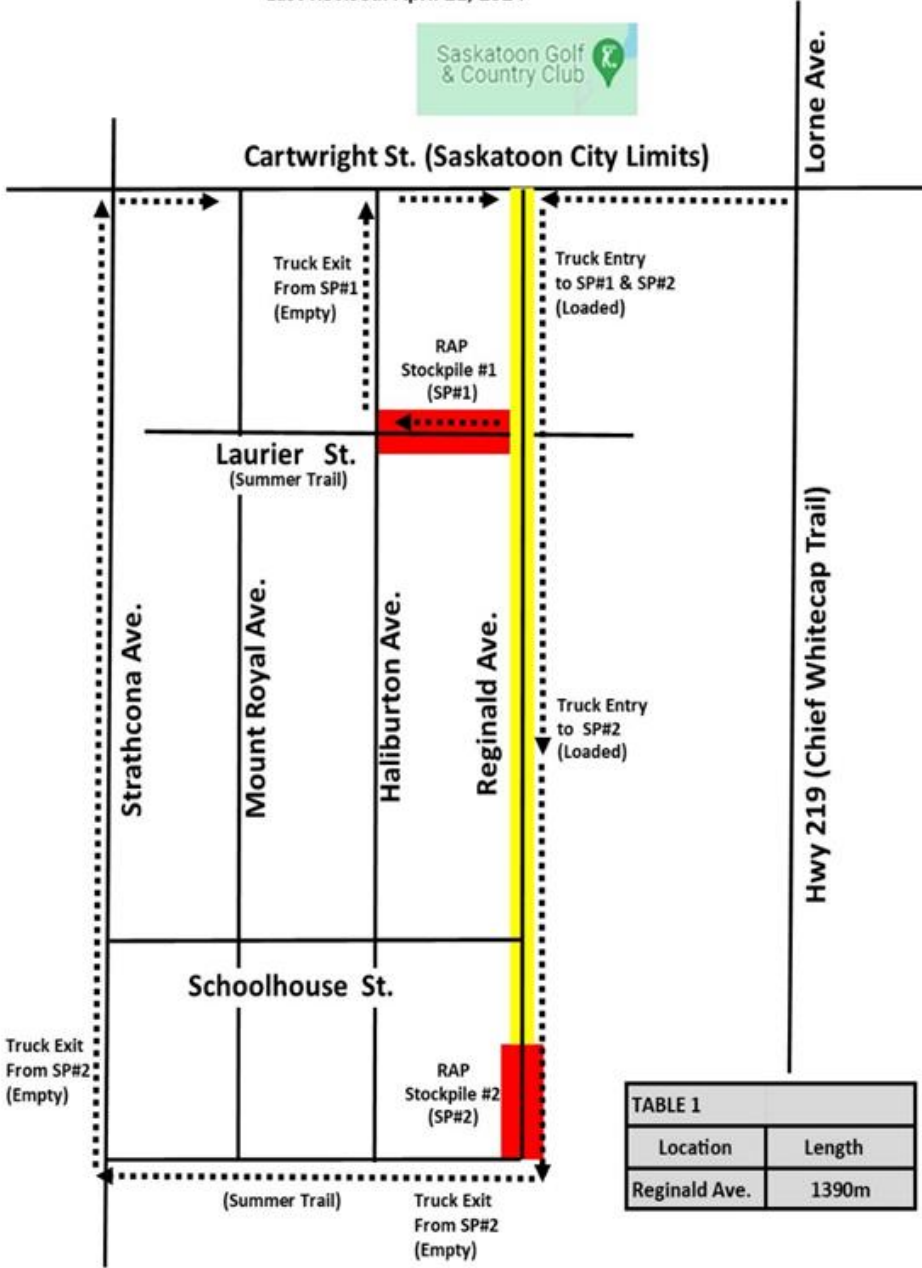
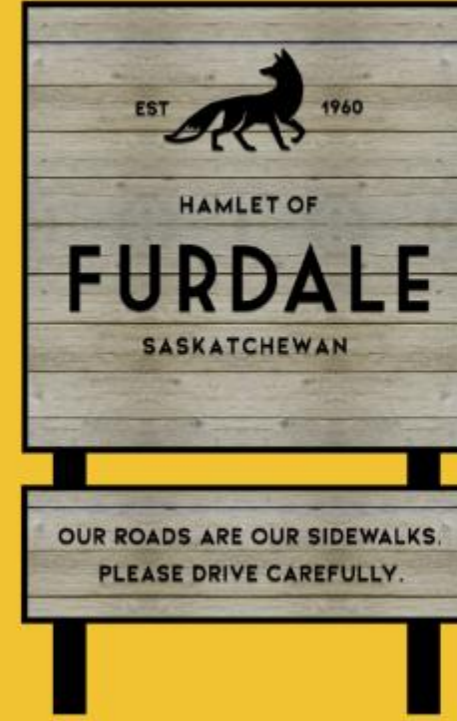


TABLE 1	
Location	Length
Reginald Ave.	1390m

Neighbourhood Signage



Property Address Signage



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Call for Nominations

- Eric Quail's term is up
- Tennille Knezacek (2/4 years)
- Dane Kostenuk (1/4 years)



RM of Corman Park Updates

- Judy Harwood, Reeve
- Lyndon Haduik, Div. 3 Councillor
- Kerry Hilts, CAO
- Wade Gasmo and Hayder Lateef, Public Works
- Tim Makahoniuk, WSP Senior Manager



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2024 CAO Updates for Hamlets AGM's

April 25, 2024 7 pm @ Saskatoon Golf Club, 865 Cartwright St. West Saskatoon; Furdale

Corporate Services

- A little about me, I grew up in the community of Wadena and believe in small town values of helping each other out. I'm a lifelong learner who loves to read, travel, engage in good conversations, and am a bit of a foodie. I've always looked for new opportunities and challenges, and this is what brought me home. I see great things in the future for the R.M., and I look forward to moving the needle together.
- Currently our comptroller is on leave however we are hiring a Senior Accountant on a term position and are continuing our search for a Director of Finance & IT Services. Please continue to send any items of a financial nature to our finance@rmcormanpark.ca email, which is being monitored daily. Any items not related to finance such as your minutes or questions please contact Audrey Shoard at ashoard@rmcormanpark.ca or 306-975-1650 who will forward to the correct party.
- There will be a slight increase to the provincial revenue sharing grant for 2024 to ~\$31,000.
- Mill Rates will be set at our next council meeting. The approved 2024 Operating and Capital Budget allowed for a 4.9% mill rate increase. The Education Property Mill rate for 2024 will remain the same as 2023 according to the Province.
- In late 2023 the Ministry of Government Relations amended the organized hamlet provisions in *The Municipalities Regulations* (Section 22.1 - 38). These amendments are intended to clarify who is responsible and accountable for what items as rural municipalities and organized hamlets work together. Some new items for example include:
 - Requirement of hamlets to create policies regarding filling of board vacancies, remuneration of board members, voting manner and nominations etc.
 - Requirement of the municipality to create policies regarding budget submissions & format and timing of joint meetings.
 - Definition updates.
 - The duty of the Municipality to provide hamlets with a clear process of who to contact regarding various issues.
 - Requirement of board members to complete public disclosure forms at the beginning of their term and update as required.
- 2024 is an election year for the Reeve and Divisions 1,3,5, & 7. Election day is November 13. Further information regarding opening day for nominations and advance polls will be coming shortly.

Planning & Development

- You may have heard about the RM's partnership with Des Nedhe Group and EPCOR to develop a water treatment facility at Grasswood Junction. This new utility, once operational, will help with further commercial and residential development starting in the south.
- A new Official Community Plan (OCP) is being developed and there will be two further open houses to hear from the public regarding it. The May 9th open house will also have representatives from Des Nedhe and EPCOR if you are interested in learning more about the new partnership to develop a water treatment facility.

Wednesday, May 8, 3:00 pm to 7:30 pm @ Corman Park Office

Thursday, May 9, 4:30 pm to 7:30 pm @ The Glen at Crossmount

Public Works

- Furdale - PW is working on Reginald Ave Road Rehabilitation Project (attachment)
- General – Reviewing their dust control program & completing water assessment for the water systems in Casa Rio, Casa Rio East, Grasswood, Riverside and Corman Park Industrial. The assessment is basically a health check to identify any issues that require future work.

Hamlet of Furdale

Reginald Avenue Road Reconstruction Project

Update #1 (April 24, 2024)



Project Scope: Reginald Avenue Road Reconstruction (1,390m)

Cost Estimate: \$253,500.00

Partners: Hamlet of Furdale, RM of Corman Park and City of Saskatoon

Consultant: WSP Canada Inc.

Material: Recycled Asphalt Pavement (RAP)

- RAP is asphalt concrete that is produced when the asphalt surface of a paved road is milled.
- RAP consists of aggregate mixed with asphalt that is broken up, which can provide a strong base for a road.

Schedule: Mid-summer 2024 (dates to be determined)

- Haul RAP (~2 weeks) – during night
- Road construction (~2 weeks)
- Match approaches to new road height (~2 weeks)
 - RAP for gravel approaches (11)
 - Asphalt for asphalt approaches (5)
- Clean-up ditches and stockpile locations

Roles and Responsibilities:

- Project Management: RM of Corman Park
- Engineering: WSP Canada Inc.
- Project Communication/feedback: Furdale Board

Contact Information:

If you have any questions or concerns, contact the Furdale Board:

- Eric Quail (cell 306-280-9083)
- Tennille Knezacek (cell 306-370-4792)
- Dane Kostenuk (cell 306-850-6528)

Updates:

- The Furdale website will be updated regularly with project information. <https://www.furdale.net>
- Project updates will be put in Reginald Ave mailboxes & emailed furdalehamlet@protonmail.com

Hamlet of Furdale

Reginald Avenue Road Reconstruction Project

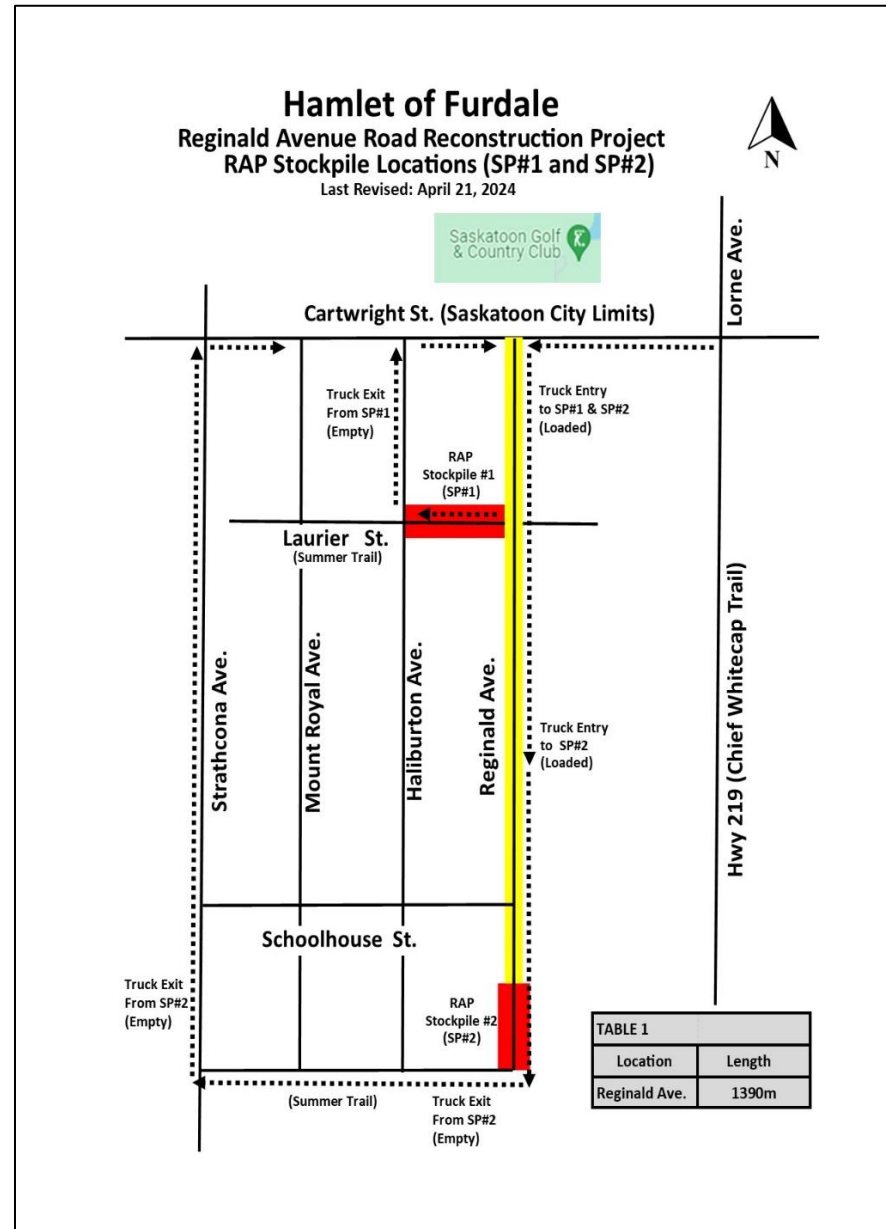
Update #1 (April 24, 2024)

Project Overview: Utilizing up to 5,500 tonnes of RAP the following activities will be completed:

- Mobilization
- Delivery of RAP to stockpiles SP#1 & SP#2.
 - 220 - 250 small & large dump trucks
- Topsoil removal and replacement.
 - Road ditch and RAP stockpiles
- Rotomix existing road to a depth of 150 mm (6")
 - Grade and compact
 - Widen road from 5.75m to 6.5m
 - Minimum 4% cross slope for drainage
- Place and compact RAP in three 75mm (3") lifts with rejuvenator for a total thickness of 225mm (9")
- Apply seal coat to road surface.
- Match approaches to new road height.
 - RAP for gravel approaches (11)
 - Asphalt for asphalt approaches (5)
- Clean up & demobilize.

Project Justification:

- A field investigation was completed on Reginald Avenue. There were numerous examples of alligator cracking which is indicative of the subgrade failing.
- Significant organic contamination of the subgrade was also found. Organic material has low bearing capacity compared to suitable borrow or granular type material.
- Overlaying the existing seal coat structure is not considered a viable option because it would not meet the R.M.'s design standard based on weak in-situ material.
- The estimated cost for rebuilding the structure using traditional road construction is \$1.2M which does not include moving of utilities and replacement of culverts.
- The City of Saskatoon is providing approximately 5,500 tonnes of RAP at no cost to the Hamlet of Furdale.



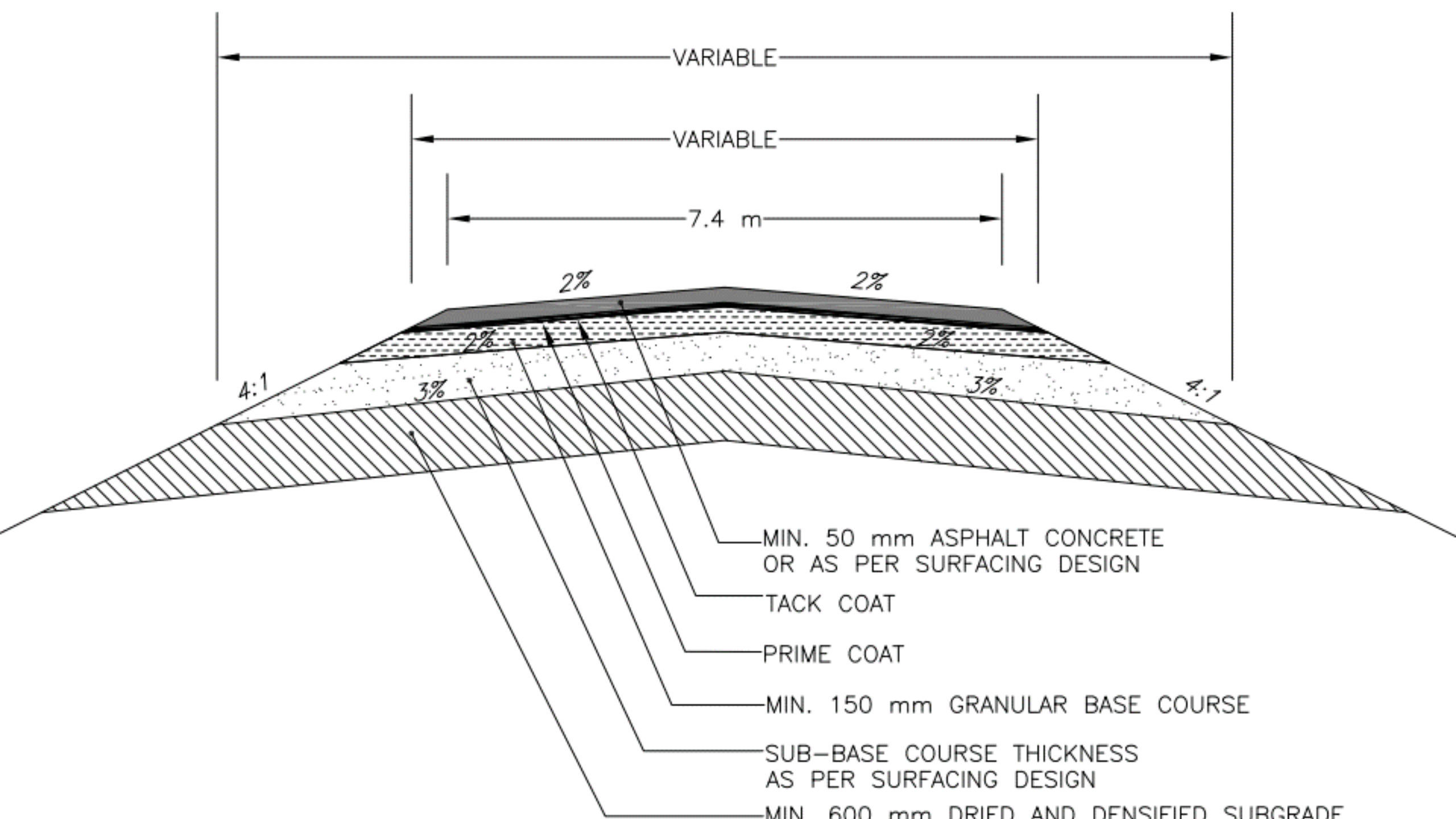
Hamlet of Furdale

RAP Pilot Project

Tim Makahoniuk

April 25, 2024





What is Recycled Asphalt Pavement?

- Commonly called RAP
- Produced when an existing asphalt surface is milled off prior to re-paving.
- Surplus RAP material is often generated because it can only be re-incorporated into an asphalt mix at a rate of 20%.
- The City of Saskatoon produces significant quantities of RAP each year with the milling of City streets.
- The City is not charging the Hamlet for any of the RAP materials which is a significant savings to the Hamlet.
 - Granular Base Course is approaching \$35.00 / tonne
 - Sub-base Course is approaching \$27.00 / tonne
 - Asphalt Concrete for smaller tonnages is \$250 to \$300 / tonne.









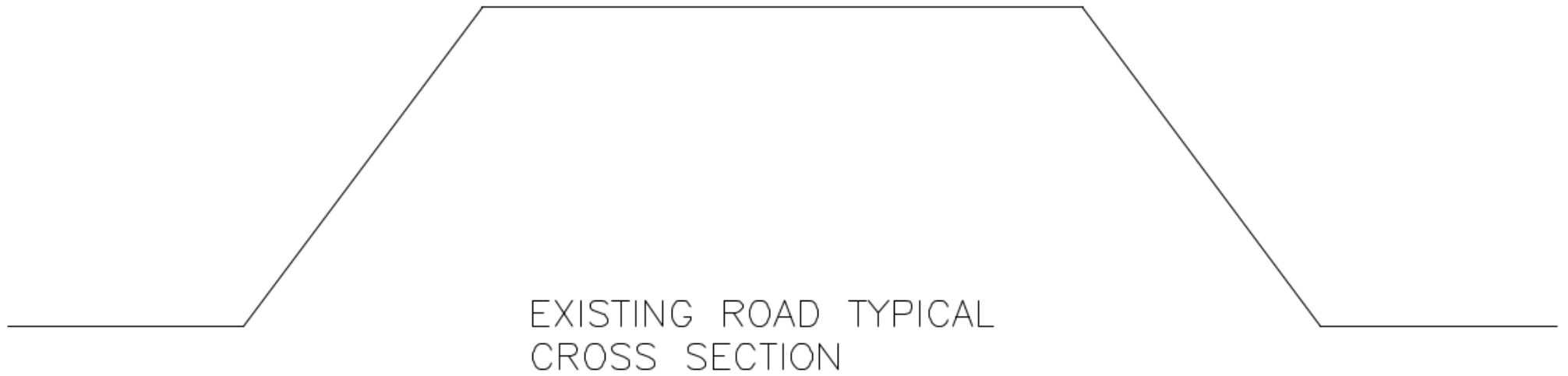
Existing Ditches on Reginald Ave.



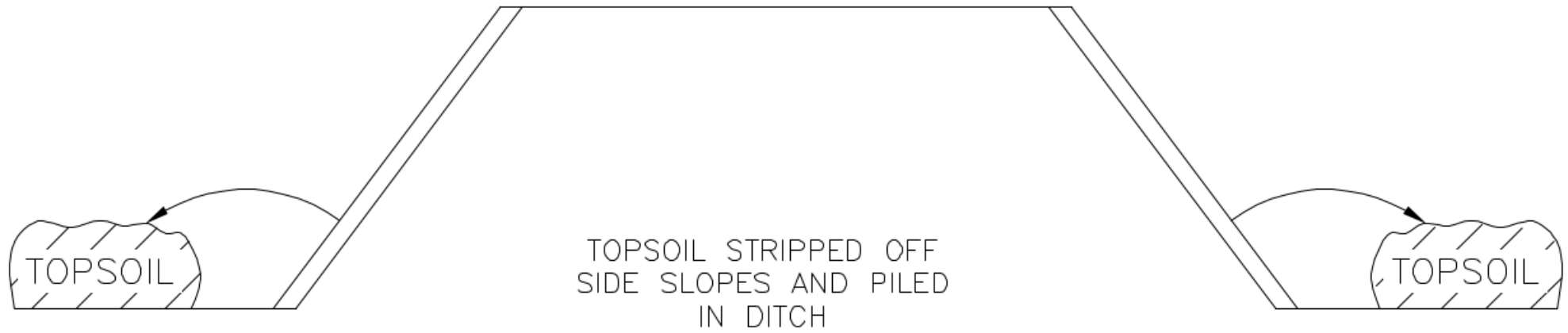




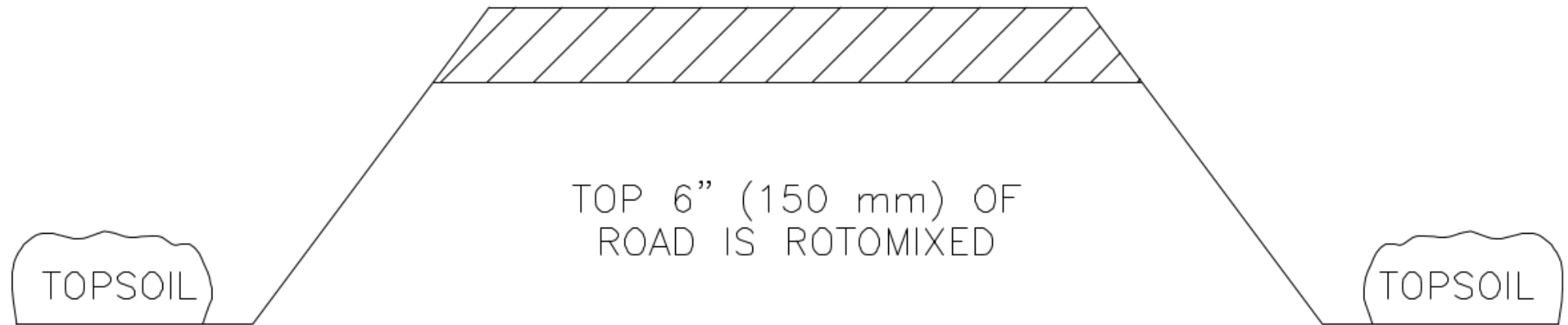
Existing Road Cross-Section



Removal of Topsoil



Rotomixing Top 6" of Road Surface

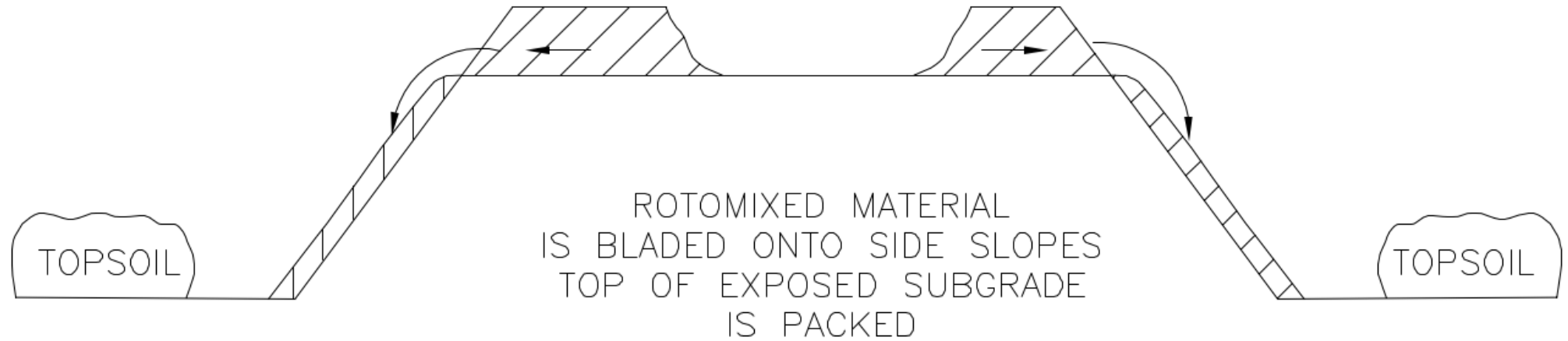






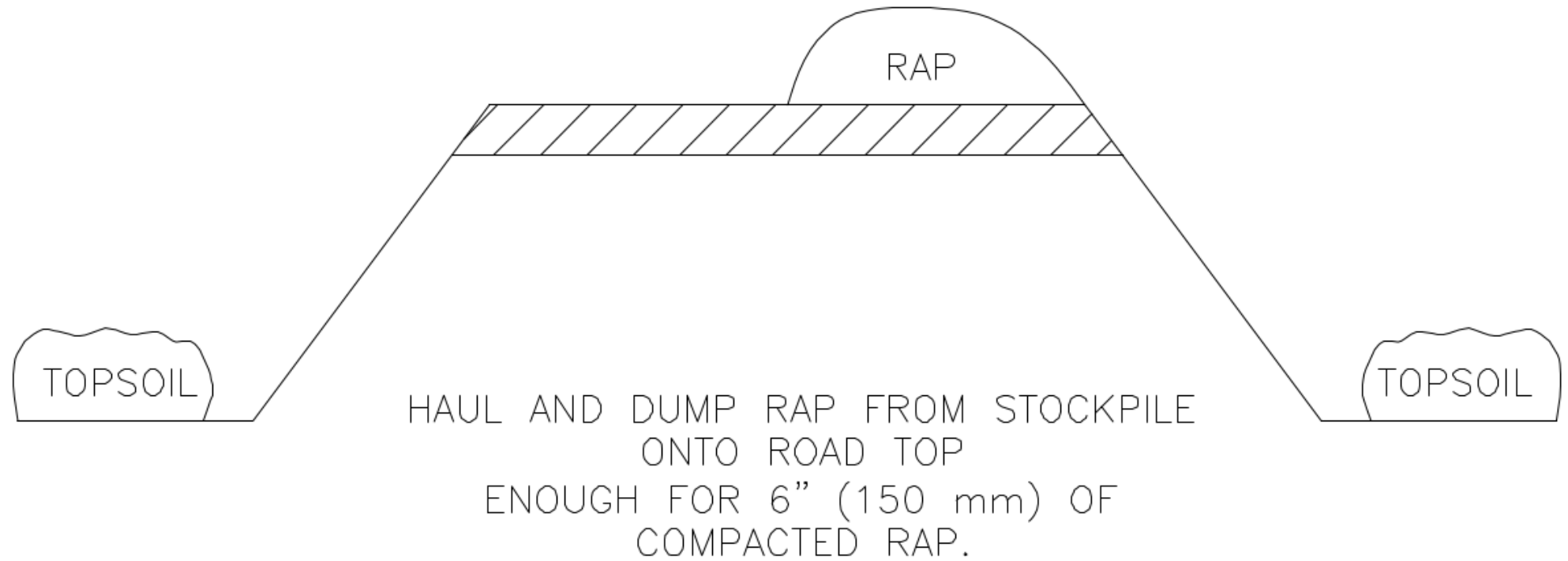


Blading Material Off the Road onto Side Slopes





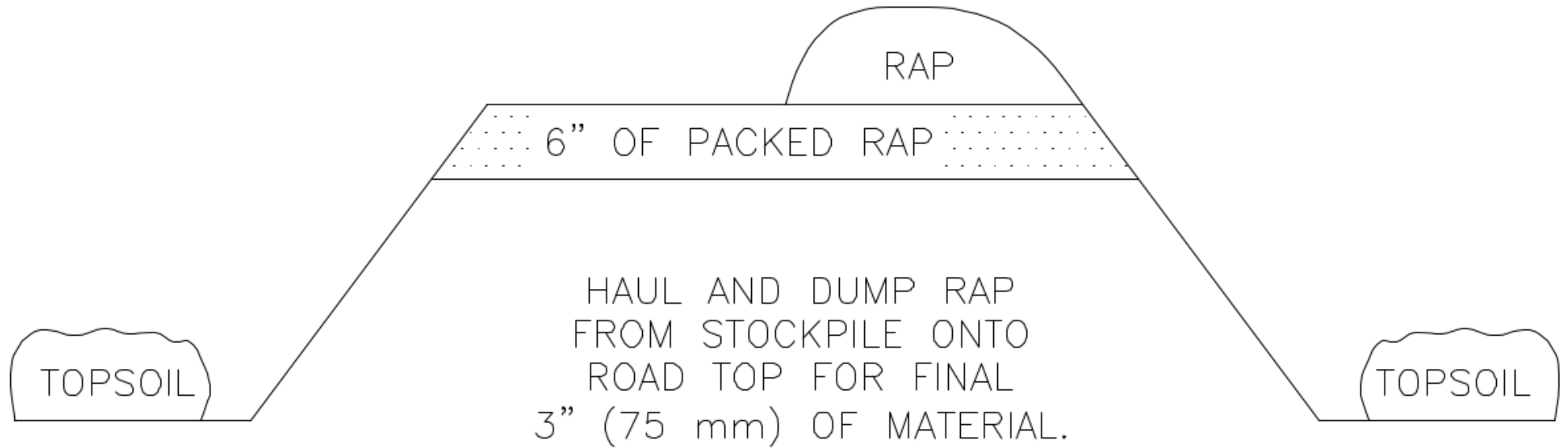
Placement of RAP onto the Compacted Base



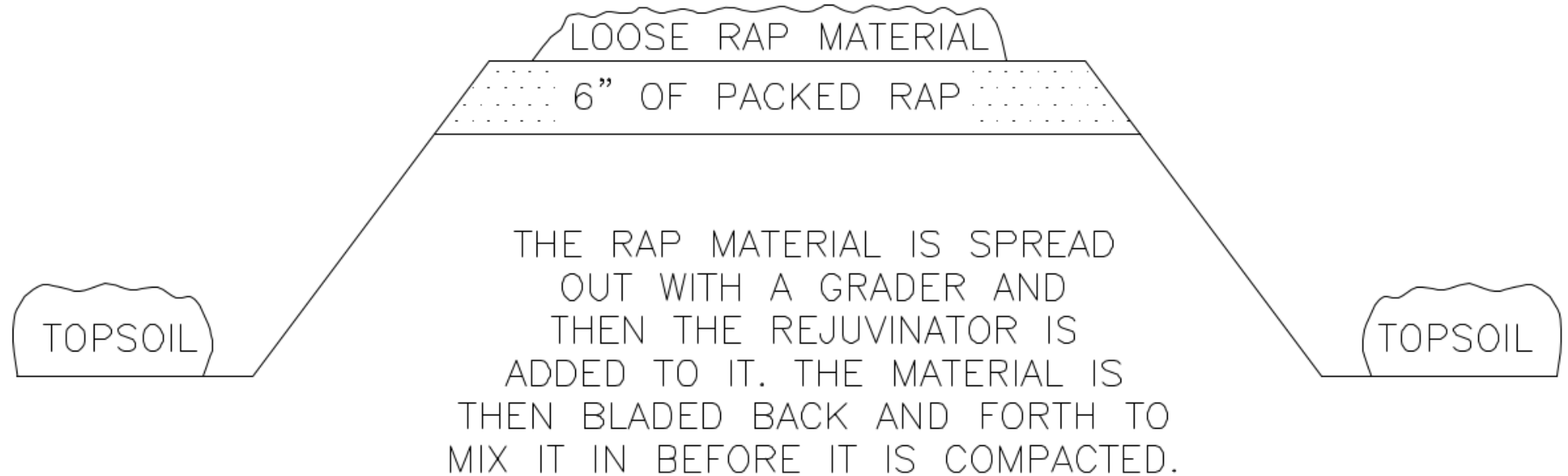
Compacted 6" RAP Layer



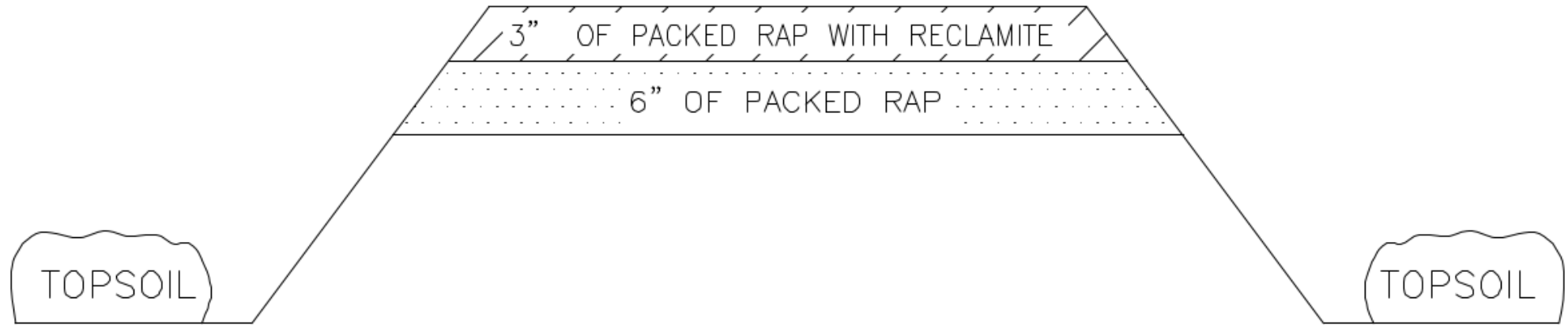
Hauling and Placement of Final RAP Layer



Mixing of Reclamite Rejuvenator in RAP

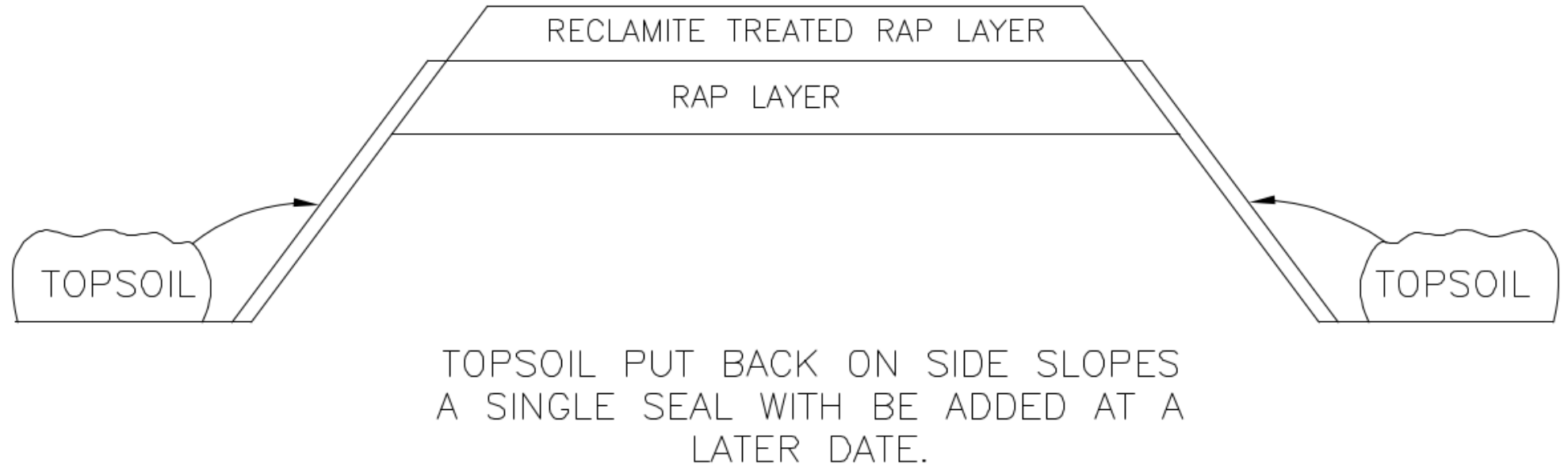


Final Surfacing Structure Prior to Seal Coat

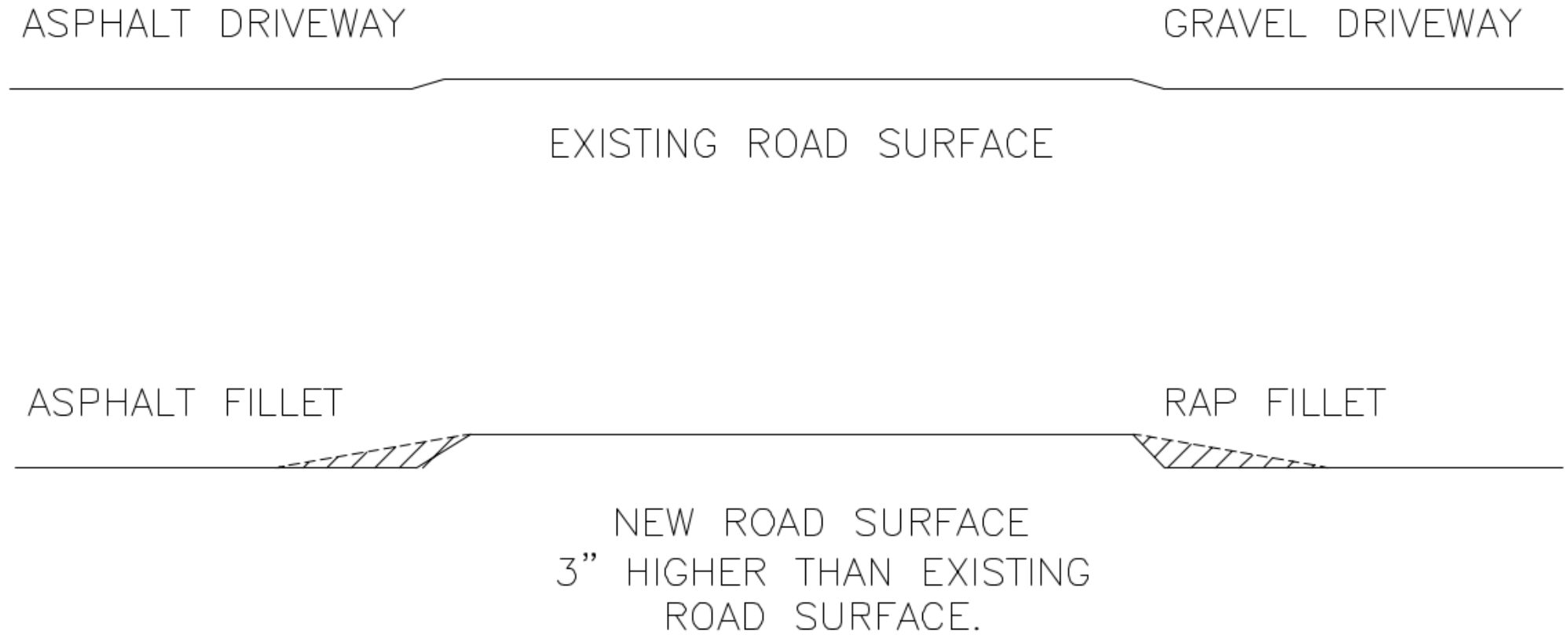


WE WIND UP WITH 2 PACKED LAYERS. ONE WITH REJUVINATOR AND ONE WITHOUT TO FORM THE BASE OF THE ROAD.

Replacement of the Topsoil on the Sideslopes



Driveways



Questions you may have?


Traffic Accommodation during Construction

- The Contractor will be allowed to close the road except for local traffic.
- The Contractor will be required to maintain access into and out of everybody's driveways.
 - Gravel driveways are easier to maintain as we can slope into and out of them.
 - Asphalt driveways will be more difficult and the Contractor will have to slope them for someone to get in and off of if they are driving a car.
 - The maximum drop off from an existing driveway with no sloping, etc. would be 6" or 150 mm. But once the bottom 6 " is done, then the top lift of RAP should be slightly higher than the driveways are.
- Will I get oil on my car?
 - Not if you are at all careful and travel slowly across it if it has been freshly applied.
 - The rejuvenator being used (Reclamite) is added with water to the RAP material and then the RAP is bladed around to mix it in better than it is compacted.
 - The RAP will absorb a majority of the rejuvenator so it won't have a very wet surface.
 - If some does get on your car, a little spray of WD40 on a cloth and lightly wiping the oil spot will remove it.

Questions you may have?

How long will construction take? Will depend on the contractor, but as a general we are looking at 2 weeks.

- Stripping of the side slopes of the road – 0.5 days
- Rotomixing of the road surface – 2 days
- Blading off of the rotomixed road surface and packing the base – 2 days
- Hauling and packing the RAP material on the bottom 6" - 5 days.
- Hauling and packing the RAP material on the top 3" and add rejuvenator – 3 days.
- Blade the topsoil back onto the sideslopes – 0.5 days
- The hauling of the RAP will be the slowest part of the work to be completed as you can only have 4 to 5 trucks hauling out material each day so it will take some time to get all of the material hauled out.



Thank you and
Please feel free to
ask questions...